



How to link your Membership ID number to your Scouting profile

Introduction. Every adult Scouter who completed Youth Protection Training online created an online Scouting profile. In order to get proper credit for this training and access other online Scouting Tools, it is necessary to link your membership ID number with your Scouting profile.

The following step-by-step instructions will help you accomplish this important task:

Step 1. Go to <https://my.scouting.org>. Enter your username and password. This is the same username and password that you created when you first took Youth Protection Training online.

The screenshot shows the 'Sign In' section of the my.scouting.org website. It features a light blue header with the text 'Sign In'. Below this are two input fields: 'Username' and 'Password'. A dark blue 'Sign In' button is positioned below the password field. At the bottom of the form area, there are three links: 'Create Account', 'Forgot Password?', and 'Forgot Username?'.

If you do not know your username or password, please follow the recovery prompts. Do not create a new username.

Step 2. Select Menu in the top left corner.



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Step 3. Select Legacy Web Tools from the drop down menu.

▼ Legacy Web Tools

Step 4. Select Manage Member ID from the drop down menu.



Manage Member ID

Step 5. Find and select Leatherstocking Council – Utica, NY - #400 from the drop down menu. In the Member ID field, enter your Membership ID number. This number can be found in several locations, including your unit charter or on your Membership ID card. Your District Executive or the Council office can also help you find your Membership ID number.

Membership Info

Council Name:

Member ID:

Step 6. After the information is entered, click on the Add button.

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